



**MANHASSET UNION FREE SCHOOL DISTRICT**  
**MANHASSET, NEW YORK 11030**  
**REGULAR BOARD MEETING MINUTES**  
**DECEMBER 21, 2020**  
**SECONDARY SCHOOL/DISTRICT OFFICE/COMMUNITY ROOM**  
**AND VIA ZOOM VIDEO COMMUNICATIONS – LIVE ON YOUTUBE**  
**DUE TO COVID-19 RESTRICTIONS**

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**MEMBERS OF THE BOARD PRESENT AND VOTING:** Ms. Patricia Aitken, President, Ms. Christine Monterosso, Vice President, Mr. Carlo Prinzo, Ms. Regina Rule and Ms. Ann Marie Curd, Trustees

**MEMBERS OF THE BOARD ABSENT:** NONE

Ms. Rule left the meeting at 8:20 p.m.

**STUDENT DELEGATE PRESENT:** Mir Zayid Alam

**ADMINISTRATIVE STAFF PRESENT:** Dr. Vincent Butera, Superintendent; Rosemary Johnson, Deputy Superintendent for Business and Operations; Dr. Gaurav Passi, Assistant Superintendent for Curriculum and Instruction; Allison Rushforth, Executive Director of District Special Education Programs and Pupil Personnel Services and several other administrators.

**CALL TO ORDER and VERIFICATION OF QUORUM**

On motion duly made at 6:00 p.m. Ms. Aitken verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

**MOTION:** The Board of Education convenes herewith a Regular Board Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

**MOTION APPROVED:** 5-0

On motion duly made at 6:00 p.m., the Board adjourned the Regular Meeting and convened Executive Session for discussions involving proposed, pending, or current litigation.

**MOTION:** The Board of Education adjourns the Regular Meeting and convenes Executive Session for discussions involving proposed, pending, or current litigation.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

**MOTION APPROVED:** 5-0

7:45 p.m. There were over 60 community members and staff in attendance via Zoom

**A. Staff Recognition****District**

Frederick Bruder	Director of Facilities
Kristina Mennuti	Facilities Secretary

**Munsey Park**

Roberto Alvarez	Substitute Cleaner
Patrick Farrell	Cleaner
Ana Hernandez	Cleaner
Gloria Ortiz	Cleaner
Cristin Ortiz	Cleaner
Jose Frank Ortiz	Cleaner
Reina Palencia	Cleaner
Doris Sanchez	Cleaner
Consuela Sulcis	Substitute Cleaner
Christopher Thompson	Head Custodian

**Secondary School**

Roselio Cartagena	Cleaner
Maria Chicas	Cleaner
Carlos Coreas	Cleaner
Juan Coreas	Cleaner
Jorge Delao	Cleaner
Jorge Delao Jr.,	Substitute Cleaner
Doris Diaz-Vallejo	Cleaner
Daniel Flynn	Cleaner
Javier Galvan Concha	Substitute Cleaner
Eucario Granada	Maintainer
Jorge Guidolin	Substitute Cleaner
Hector Matamoros	Cleaner
Israel Melara-Valle	Substitute Cleaner
Jesus Molina	Maintainer
Martha Molina	Cleaner
Benny Montalbano	Maintainer
Ivan Perez	Cleaner
Salvatore Pergola	Head Custodian
Julio Soto	Cleaner
Anthony Zelaya	Cleaner

**Shelter Rock**

Jeffrey Abrams	Cleaner
Daisy Castellon	Cleaner
Carlos Curuchaga	Cleaner

Salvatore Davi	Substitute Cleaner
Phanor Espinosa	Cleaner
Jorge Garcia	Cleaner
Mario Graziano	Head Custodian
Joseph Randazzo	Substitute Cleaner
Andrew Monda	Maintainer
Simmons Tyrel	Substitute Cleaner
Samuel Vasquez	Cleaner

**Grounds**

Dean Amodeo	Groundskeeper
Marco Flores	Groundskeeper
Michael Iovale	Groundskeeper
Joseph Monda	Head Groundskeeper
Alfred Pepe	Groundskeeper

**B. Approval of Minutes (Enclosures)**

**MOTION:** The Board of Education hereby approves the minutes of the December 3, 2020 Board Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd- YES

**MOTION APPROVED:** 5-0

**C. Superintendent's Report**

**D. Student Delegate's Report**

Ms. Rule left the meeting at 8:20 p.m.

**E. Gifts to District**

**Acceptance of Gift for The Interact Club**

**MOTION:** The Board of Education of the Manhasset Union Free School District gratefully acknowledges and authorizes the administration to accept a gift in the amount of \$1,928.78 from the Rotary Club of Manhasset to be used to fund the Secondary School Interact Club.

**Acceptance of Gift from the Italian American Committee on Education**

**MOTION:** The Board of Education of the Manhasset Union Free School District gratefully acknowledges and authorizes the administration to accept a gift from the Italian American Committee on Education in the amount of \$1,045.00 for Advanced Placement Italian examination registration fees for the eleven Manhasset students enrolled in the course.

**Acceptance of Gift of Artwork from David G. Wilson**

**MOTION:** The Board of Education of the Manhasset Union Free School District gratefully acknowledges and authorizes the administration to accept a gift of artwork titled "La Joconde Gwatas" from artist David G. Wilson valued at \$1,500.00.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Curd- YES

**MOTION APPROVED:** 4-0

## **F. Policy Review**

### **Deletion**

4770R - This regulation was  
incorporated into 4772R on February Graduation Requirements Regulation  
2/27/20

**MOTION:** The Board of Education hereby approves the deletion of the above-named policy.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Curd- YES

**MOTION APPROVED:** 4-0

### **Fourth Reading**

5420	Student Health Services
5420R	Student Health Services Regulation

### **First Reading**

8121.1	Opioid Overdose Prevention
8121.1R	Administration of Opioid Antagonist Regulation
8121.1E1	Standing Non-Patient Specific Order for RNs to Administer NALA (Narcan)
8121.1E1A	How to use Narcan Nasal Spray for an Opioid Overdose
8121.1E2	NYS Department of Health Opioid Overdose Reporting Form
8121.1E3	Opioid Overdose Prevention Naloxone Inventory Log

## **G. Board Discussion and Committee Reports**

1. Audit Committee
2. CAC Finance
3. MAAC and Indians Rock (Athletics)
4. School Community Association (SCA)
5. Tower Foundation
6. PASE (Special Education)
7. CASA

8. BOCES Finance Committee – Carlo Prinzo

**H. Personnel** (Enclosures)

**Appointments** (78) (As per MASA, MEA & MESPA Agreements) The Board of Education of the Manhasset UFSD hereby approves Schedule A-16, Appointments.

**Leave of Absence** (1) (As per MEA Agreement) The Board of Education of the Manhasset UFSD hereby approves Schedule L-9, Leave of Absence.

**Terminations** (14) As per MEA and MESPA Agreements) The Board of Education of the Manhasset UFSD hereby approves Schedule T-15, Terminations.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Curd- YES

**MOTION APPROVED:** 4-0

**I. Consent Agenda**

**1. CSE/CPSE/Section 504 Minutes** (Enclosures)

**MOTION:** Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approves recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated December 21, 2020.

**2. Ratification of Conference Requests** (Enclosures)

**MOTION:** The Board of Education hereby ratifies the Conference Requests reviewed by Assistant Superintendent Passi and approved by the Superintendent and the Business Official. These requests are on file in Central Office and available for review, if requested.

**3. Approval of Agreement with New York State Coalition for Independent Religious Schools (NYSCIRS)** (Enclosure)

**MOTION:** The Board of Education hereby accepts the agreement from NYSCIRS and St. Mary's Elementary School for NYSCIRS to serve as a third-party facilitator center to contract with various providers for professional development opportunities provided to St. Mary's Elementary School staff, to be funded by their 2020-21 Title IIA grant allocation of \$2,711 and their Title IV grant allocation of \$554 provided by the district under the 2020-21 Consolidated Application for Every Student Succeeds Act Funded Programs, and that the Board of Education authorizes the Board President to execute said agreement.

**4. Approval of Agreement with Labor Education and Community Services Agency** (Enclosure)

**MOTION:** The Board of Education hereby approves the renewal of the agreement between the District and Labor Education & Community Services Agency - Employee Assistance Program, effective January 1, 2021 through December 31, 2021 in the amount of \$9,030.

**5. Surplus Computer Equipment** (Enclosure)

**MOTION:** In keeping with the District's commitment to a five year rotation cycle on computer and equipment, The Board of Education of the Manhasset Union Free School District hereby declares the attached list of computers and equipment as surplus and approves its removal.

**6. Approval of a Purchase of Services Agreement** (Enclosure)

**MOTION:** The Manhasset Union Free School District Board of Education authorizes the Board President to execute a Purchase of Services Agreement with Woods Services, Inc., in accordance with the IEP of a special education student for the 2020-2021 school year.

**7. Approval of a Private School Instructional Services Agreement** (Enclosure)

**MOTION:** The Manhasset Union Free School District Board of Education authorizes the Board President to execute the Private School Instructional Services Agreement with Developmental Disabilities Institute in accordance with the IEP(S) of a special education student(s) in the 2020-2021 school year.

**8. Approval of an Additional Services Payment Agreement** (Enclosure)

**MOTION:** The Manhasset Union Free School District Board of Education authorizes the Board President to execute an Additional Services Payment Agreement with The Center for Discovery, Inc., in accordance with the IEP(s) of a special education student(s) in the 2020-2021 school year.

**9. Approval of a DOL/DOR Special Education Services Contract** (Enclosure)

**MOTION:** The Manhasset Union Free School District Board of Education authorizes the Board President to execute a DOL/DOR Special Education Services Contract with the North Shore School District for a student from the Manhasset UFSD ("District of Residence") who attends a private school in the North Shore School District ("District of Location") and receives special education services from the North Shore School District in the 2020-2021 school year.

**10. Treasurer's Financial Report - October 2020** (Enclosures)

1. Summary of Bank Balances
2. Interest Earnings
3. Budget Transfers
4. Trial Balance
5. Revenue Status Report
6. Appropriation Status Report

**11. Resolution to Approve Emergency Food Service Contract 2020-21** (Enclosure)

**MOTION:** BE IT RESOLVED, that the Board of Education of the Manhasset Union Free School District hereby approves the Emergency Food Service Contract for 2020-21 with Aramark Educational Services LLC, in accordance with applicable federal, state and local laws, rules and/or waivers governing the reimbursement of meals under the Summer Food Service Program; and be it further

RESOLVED, that the Board President is authorized to execute said contract and any other documents as necessary to implement the District's participation in the SFSP for the 2020-21 school year

## **12. Approval of Letter of Agreement with ATC Healthcare** (Enclosure)

**WHEREAS**, the Board of Education of the Manhasset Union Free School District has determined that, due to Governor's COVID-19 micro-cluster zone initiative and testing requirements, it is necessary and appropriate to enter into agreements with local health care providers to facilitate COVID-19 testing; now, therefore

**BE IT RESOLVED**, that the Board of Education hereby approves the Letter of Agreement with ATC Testing and Screening Services, LLC, dated and effective as of December 15, 2020, for COVID-19 testing services as described therein, including test kits, personnel to administer tests, and coordination of testing and any necessary third party laboratory processing; and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby authorizes the President of the Board of Education to execute said Letter of Agreement and any necessary implementing documents on behalf of the Board of Education.

**MOTION:** The Board of Education hereby unanimously approves the consent agenda.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Curd- YES

**MOTION APPROVED:** 4-0

## **J. Upcoming Items of Interest**

### **Upcoming Board of Education Meetings**

<b>Date</b>	<b>Day</b>	<b>Meeting</b>	<b>Location</b>	<b>Time</b>
<b>January</b>				
7	Thursday	Board Meeting	*	8:00 pm
21	Thursday	Board Meeting	*	8:00 pm
<b>February</b>				
4	Thursday	Board Meeting	*	8:00 pm
25	Thursday	Board Meeting	*	8:00 pm

### **Upcoming Board Policy Meetings**

<b>Date</b>	<b>Day</b>	<b>Meeting</b>	<b>Location</b>	<b>Time</b>
<b>December</b>				
18	Friday	Policy Meeting	*	8:30 am
<b>January</b>				
8	Friday	Policy Meeting	*	8:30 am
22	Friday	Policy Meeting	*	8:30 am
<b>February</b>				
5	Friday	Policy Meeting	*	8:30 am
26	Friday	Policy Meeting	*	8:30 am

**\*Due to Covid-19 restrictions, meetings will continue to be held via Zoom Video Communications or other similar platform.**

**K. Open Discussion:** Participants were invited to ask questions and make comments.

**L. MOTION TO ADJOURN MEETING**

On motion duly made at 8:47 p.m., the Board adjourned the Regular Meeting.

**MOTION:** The Board of Education hereby adjourns the Regular Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Curd- YES

**MOTION APPROVED:** 4-0

Respectfully submitted,  
Christine N. Michelen  
District Clerk